

CONFIDENTIAL

8-1644

Chief, Services Branch, A & M

Executive for A & M

Procurement of Foreign Publications

Ref: (a) Memorandum to Executive for A & M from Chief, Services Branch dated 23 September 47, subject: Procurement of Foreign Publications

1. This memorandum is in reply to Reference (a) above.

25X1A 2. In accordance with the provisions of Administrative Instruction No. [REDACTED] dated 31 December 1947, the Reference Center Library is the only Unit in CIA authorized to accept and transmit CIA requests for the purchase of domestic and foreign books and periodical subscriptions to the Services Branch, A & M.

3. The Services Branch, A & M, is authorized to place orders for such publications directly with publishers, book dealers, or commercial periodical subscription agencies, for those items in which CIA interest is not considered a matter of security.

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5. The Reference Center Library is responsible for the determination of the necessary security measures to be taken for each request, and will assist

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/s/

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c.c. Central Records

Acting Chief, Intelligence Documents Div.,
Reference Center, A & M

JB/ces

1 April '48

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